



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA
(Established by Act of Parliament No. 15 of 1965)

60TH INDUCTION CEREMONY FOR NEW MEMBERS

This is to remind all qualified candidates who have not been admitted into the membership of the Institute that the next Induction Ceremony will hold as follows:

ORIENTATION

DATE: Tuesday, November 7, 2017

TIME: 8.00am Prompt

AWARD OF MEMBERSHIP CERTIFICATES

DATE: Wednesday, November 8, 2017

TIME: 8.00am Prompt

VENUE

*ICAN Centre, Plot 12, Kofo Kasumu Street, Lakeview Estate, Phase 1
Amuwo Odofin, Lagos*

NOTE: REGISTRATION IS STRICTLY ON-LINE

INDUCTION FEE IS N90,000

BENEFITS OF BEING INDUCTED:

- PhD Grants of N.5m for members
- Insurance Benefit to members' family at the demise of members.
- Stanbic IBTC Loan Facility.
- Benevolent Fund.
- Authority to sign Financial Statement of Commercial and Non-commercial organizations in Nigeria.
- Members' Benefit Card (Entitles members to discounts in designated hotels, stores etc.)

1. MODE OF PAYMENT:

- a. **Pay Direct:** pay directly into ICAN e-Collection Account via cheque, draft, and internet transfer at any bank in Nigeria. Obtain your payment Receipt and thereafter proceed with your registration at ICAN website: <http://www.icanonline-ngr.com/paydirect>
- b. **Naira ATM Card:** Pay online using your Naira ATM card at www.ican-ngr.org/Induction

2. ON-LINE REGISTRATION:

a) Requirements:

Scanned copy of your clear passport-sized photograph on white background, (using JPEG format, 20kb maximum file size) for the online registration.

b) Procedures:

- Complete the Online form at ICAN website: <http://www.icanonline-ngr.com/Induction> and click on "submit".
- Applicants are expected to print the hard copy of the Induction Application Form and attach evidence of payment (Bank Payment Teller or Receipt) and submit to the Membership Affairs Directorate, ICAN Secretariat, Plot 16, Idowu Taylor Street, Victoria Island, Lagos on or before October 13, 2017.
- Applicants are advised to re-confirm their registration online three days after the date of registration, using the details on the PIN Voucher obtained at the bank.

3. ATTACH THE FOLLOWING DOCUMENTS:

- i) Certified photocopies of ICAN Examination Result Slip (final level).

- ii) Original letters of Attestation from the present/previous employers. The letter(s) of attestation should be signed by a Partner (for those in Practicing Firms) or by a Chartered Accountant in the organisation (Financial member of ICAN) or External Auditor (for those in Commerce Industry and Government Parastatals). The letter must state the duration of employment and scope of duties.
- iii) Certified photocopies of your credentials - University Degree, HND, ATS, WASCE or GCE etc. by one of your Referees.

Please check www.icanig.org for details.

4. The completed form with evidence of payment **MUST** be submitted to The Institute of Chartered Accountants of Nigeria, Plot 16, Idowu Taylor Street, Victoria Island, Lagos on or before **October 13, 2017**. **YOU WILL NOT BE INDUCTED IF YOU DO NOT SUBMIT YOUR COMPLETED APPLICATION FORM FOR VETTING**. The Institute will not be responsible for any postal delivery delay.
5. **Inductees are entitled to two guests. Should they require additional guests' tickets, a fee of N5, 000 per guest is required for one additional guest. The fee should be paid at the time of registration for induction.**

NOTE: In addition, qualified candidates should acquire relevant accounting-related working experience before applying for membership of the Institute, depending on the background of their academic qualifications, in line with the period specified below:

AAT	48 Months
Graduates of other Disciplines	48 Months
Graduates of Accounting	36 Months

For further information and enquiries, please go to www.icanig.org or contact:

- **Chidi** **0803 333 6599** cjogbuyi@ican.org.ng
- **Sunkanmi** **0802 861 1102** ooloketuyi@ican.org.ng
- **Imonikhe** **0806 790 8190** iadams@ican.org.ng

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 Website: www.icanig.org